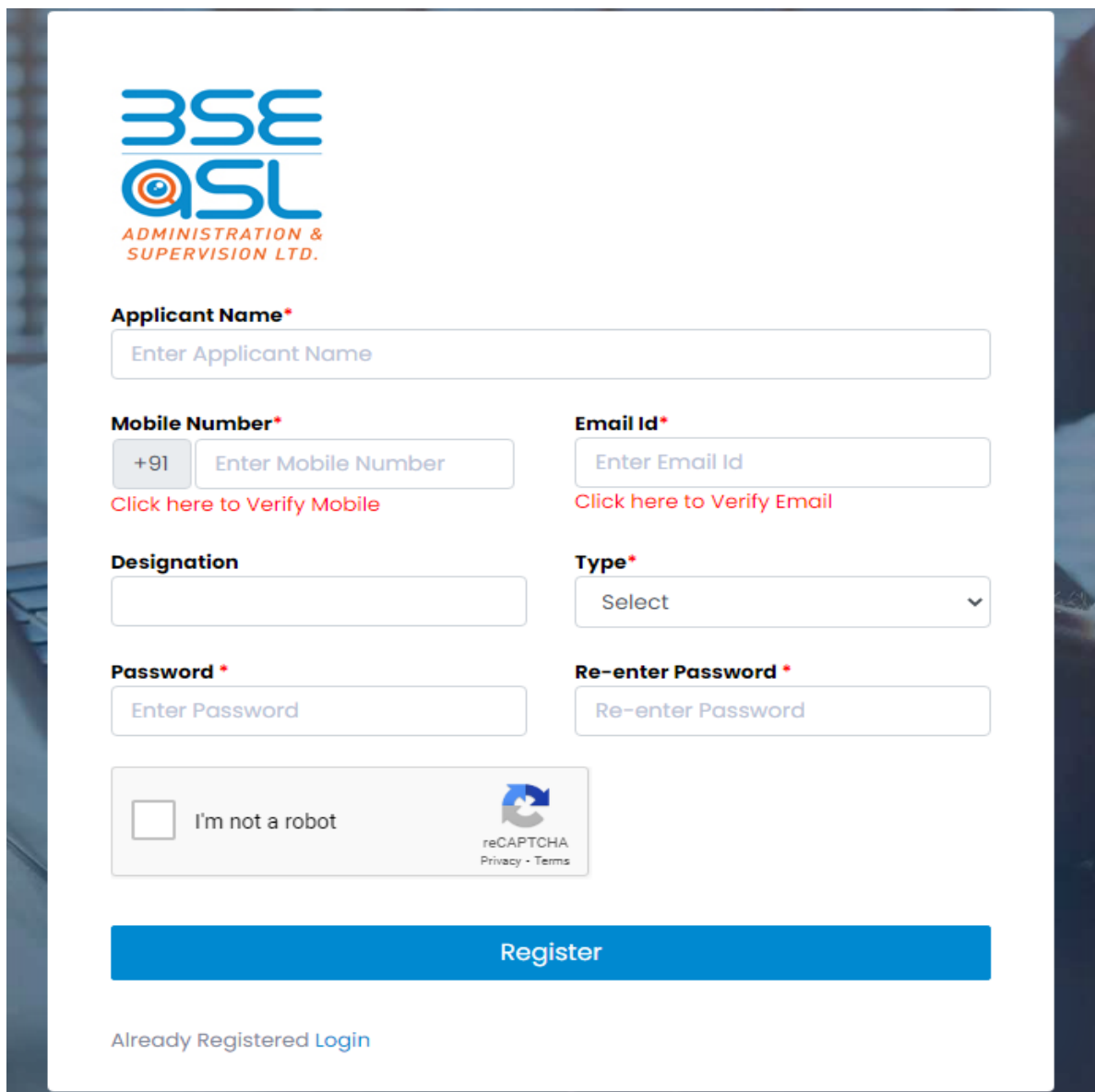


User Manual for BASL - Accredited Investor Application Module

- For access to BASL – Accredited Investor Application Module kindly access the BASL website (<https://www.bseasl.com>), click on to the “**Accredited Investor Login**” option provided at the top right hand corner of webpage. The same will direct to the application upload module, wherein the registration process and application process as detailed below need to be followed.
- For access to the BASL – Accredited Investor Application Module, user applicants will first be required to register themselves by providing their email address and mobile no. details. On providing the relevant registration details (as per below screen) OTPs will be generated and sent to the respective email address and mobile nos. which need to be updated for verification. In the type, they need to select AIR as a category which represents Accredited Investors.



The screenshot displays the registration form for the BASL Accredited Investor Application Module. At the top left is the logo for BSE ASL Administration & Supervision Ltd. The form contains the following fields and elements:


- Applicant Name***: A text input field with the placeholder "Enter Applicant Name".
- Mobile Number***: A text input field with a "+91" dropdown and the placeholder "Enter Mobile Number". Below it is a red link: "Click here to Verify Mobile".
- Email Id***: A text input field with the placeholder "Enter Email Id". Below it is a red link: "Click here to Verify Email".
- Designation**: A text input field.
- Type***: A dropdown menu with "Select" and a downward arrow.
- Password***: A text input field with the placeholder "Enter Password".
- Re-enter Password***: A text input field with the placeholder "Re-enter Password".
- reCAPTCHA**: A checkbox labeled "I'm not a robot" and the reCAPTCHA logo with links for "Privacy" and "Terms".
- Register**: A large blue button.
- Already Registered Login**: A link at the bottom left.

- On completion of above login registration process user applicants can re-login by providing their login credentials as per below mentioned screens and access their BASL – Accredited Investor Application Module for the purpose of applying for Certification as an Accredited Investor (AI). Applicants are advised to be careful while selecting the segment “Type” as Accredited Investors (AI) of the multiple options provided in the module.

BSE
QSL
ADMINISTRATION &
SUPERVISION LTD.

Username
Enter your Email or Mobile

Password
Password

Enter Captcha
 I'm not a robot 
reCAPTCHA
Privacy - Terms

Login

[Forgot Password?](#) [Unlock User](#)

Don't have an account? [Register](#)

- After re-login to the BASL – Accredited Investor Application Module, the below screen will appear for user applicants to select their “Resident Type”, “AI Category” and “Validity of Accreditation” options.

SEBI-SI Portal
ADMINISTRATION & SUPERVISION LTD.

Application for certification as an Accredited Investor

Welcome Vidhi [Logout](#)

New Application

Resident Type*
Select

AI Category*
[Empty dropdown]

Validity of Accreditation*
1 Years

[Continue](#)

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[New Application](#)
[My Application](#)
[Change Password](#)
[SEBI-SI Portal Guidelines Manual](#)
[User Manual](#)
[Help](#)

- On Selection of the “Resident Type”, “AI Category” and “Validity of Accreditation” options and clicking on to “Continue” option user will be guided to the below next screen wherein at the top the relevant screens nos. indicate the multiple screen option details that are required to be updated by user.

SEBI-SI Portal
ADMINISTRATION & SUPERVISION LTD.

Application for certification as an Accredited Investor

Welcome Vidhi [Logout](#)

1 Basic Details 2 Annual Income & N/W Details 3 Declaration cum Undertaking 4 Documents Upload 5 Declaration

Basic Details

AI category
Individual

Type of account *
 Single account holder Joint Account holder

Applicant Name (Account Holder 1) *

Correspondence Address of the Applicant *

Permanent Address of the Applicant *
 Same as Correspondence Address

[New Application](#)
[My Application](#)
[Change Password](#)
[SEBI-SI Portal Guidelines Manual](#)
[User Manual](#)
[Help](#)

The above screen attached will differ based on the option of “Resident Type”, “AI Category” and “Validity of Accreditation” selected by the applicant.

- User can click on sequentially or any of multiple screen nos. for uploading of KYC details for membership enrolment. The screens as made available in the module depending on entity type are as under:

Resident Type	Resident of India	Non – Resident of India
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Entity Type	Individual	HUF (Hindu Undivided Family)	Body Corporate	Trust	Family Trust	Sole Proprietor	Others
Sr. No.	Screens/Tabs Under BASL – Accredited Investor Registration Application Portal						
1.	Basic Details	Basic Details	Basic Details	Basic Details	Basic Details	Basic Details	Basic Details
2.	Annual Income and Net worth Detail	Annual Income and Net worth Detail	Annual Income and Net worth Detail	Annual Income and Net worth Detail	Annual Income and Net worth Detail	Annual Income and Net worth Detail	Annual Income and Net worth Detail
3.	Bank Details	Bank Details	Director/Trustee Details	Director/Trustee Details	Director/Trustee Details	Bank Details	Director/Trustee Details
4.	Declaration cum Undertaking	Declaration cum Undertaking	Bank Details	Bank Details	Bank Details	Declaration cum Undertaking	Bank Details
5.	Documents Upload	Documents Upload	Declaration cum Undertaking	Declaration cum Undertaking	Declaration cum Undertaking	Documents Upload	Declaration cum Undertaking
6.	Declaration	Declaration	Documents Upload	Documents Upload	Documents Upload	Declaration	Documents Upload
7.			Declaration	Declaration	Declaration		Declaration

Validity of Accreditation	1 Year	2 Years
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- The user is required to fill all the relevant fields appearing on the screen. The mandatory fields are marked as * and need to be provided failing which the BASL – AI Membership Registration Enrolment application will not get saved/submitted.
- The users are also required to provide the supporting document attachments for the relevant fields failing which the application will not get saved/submitted.
- In case of users not having GST registration, they are mandatorily required to provide the duly signed declaration as per format provided in the portal for download.
- All documents uploaded on the portal need to be self – attested.
- Applicants can save the updations carried out till a particular instance by clicking on “Save as Draft” option at respective screens.

- After updation of all the relevant details/documents in the application screens, the user in the “**Declaration**” screen need to clicked on to the “I Agree” button for declarations as appearing on the screen and then click on to the “**Submit**” button to complete their BASL – Accredited Investor application process.
- A message will be sent to the applicant on their registered mobile and email address, confirming the successful upload of the BASL – Accredited Investor application. The message will contain the “BASL – Accredited Investor Application No./Case ID” which will be system generated.
- The Applicant can also view the uploaded application details by clicking on to the Option of “**My Application**” appearing on the left-hand side of the screen.
- The Applicant can change his login password by clicking on to the “**Change Password**” option appearing on the left-hand side of the screen.
- Applicants may note that “**Case Id**” as referred in the “**My Application**” is the “**BASL – Accredited Investor Application No.**”
- BASL will process the application submitted by the member and in case of any observation will highlight the same vide message in the “**Exchange Comments**” screen. Applicant will be required to carry-out the relevant rectifications highlighted in the “Exchange Comments” and re-submit the application. On re-submission the application will resend a message in context to same to the registered mobile and email address.
- User can use the “Forgot Password” option and follow process on portal to have the new password.